

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DPW17-0228-9**

Date of Adoption **FEBRUARY 28, 2017**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

Legislative Research Officer

PRESENTED BY COUNCIL MEMBER

LYONS

SECONDED BY

FREDERIC

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ARCHITECTURAL SERVICES

WHEREAS, the Township of Irvington would like to rehabilitate 1111 Springfield Ave; and

WHEREAS, it was determined that architect James R. Guerra is familiar with the rehabilitation project and his professional service is needed; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.4, the Township would like to award a Non Fair and Open contract to James R. Guerra for architectural services for the rehabilitation of 1111 Springfield Ave ; and

WHEREAS, the C-271 Political Contribution Disclosure forms were on file in the Office of the Municipal Clerk and Purchasing Agent on February 14, 2017; and

WHEREAS, it is anticipated that the first phase of architectural service is estimated at an amount not to exceed \$30,000.00; and

WHEREAS, the anticipated term of this contract is one year starting on February 01, 2017 through February 01, 2018; and

WHEREAS, James R. Guerra has completed and submitted a Business Entity Disclosure Certification which certifies that James R. Guerra has not made any reportable contributions to a political or candidate committee in the Township of Irvington in the previous one year, and that the contract will prohibit James R. Guerra from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the Municipal Council of the Township of Irvington authorizes the award of a non-fair and open contract to James R. Guerra of 55 Jefferson Ave, Elizabeth, NJ 07201 for an amount not to exceed \$30,000.00 for phase one architectural service; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract, and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT FURTHER RESOLVED, that the required certification of availability of funds C7-00199 in the amount of \$6,500.00 from account number 7-01-21-165-165-299 has been obtained from the Chief Financial Officer and the remaining balance of \$23,500.00 will be obtained from the Chief Financial Officer upon the adoption of the 2017 budget; and

BE IT FURTHER RESOLVED, notice of this action shall be published in newspapers as required by law by the Municipal Clerk.

RECORD OF COUNCIL VOTE

X = Indicates Vote

N.V. = No Vote

A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN	X			
COX				X	JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY				X					

PRESIDENT OF COUNCIL

MUNICIPAL CLERK

DATE **FEBRUARY 28, 2017**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK

DATE

FEB 28 2017

ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ EDGO ☐ ENGINEER ☒ FIRE ☒ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☒ DIR ☐ PUBLIC WORKS ☒ PURCHASING ☒ SEC ☒ PB/ZBA ☐ TRAFFIC ☐ ZONING ☒ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S):

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

Resolution Date: 02/22/17
Resolution Number: DPW16271-1

Vendor: GUERRA01 GUERRA, JAMES P.A.
55 JEFFERSON AVENUE
ELIZABETH, NJ 07201

Contract: C7-00199 REHABILITATION OF
1111 SPRINGFIELD AVE
IRVINGTON, NJ

Account Number	Amount	Department Description
7-01-21-165-165-299	6,500.00	DEPARTMENT OF ENGINEERING
Total	6,500.00	

Only amounts for the 2017 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Chief Financial Officer

JAMES R. GUERRA, P.A.

Architects – Planners – Waterfront Consultants

James R. Guerra, AIA, PP
NJ, PA REGISTERED ARCHITECT
NCARB
NJ PROFESSIONAL PLANNER

Frank J. Lawrence, RA
NJ Registered Architect

55 Jefferson Avenue
Elizabeth, New Jersey 07201
Phone 908-355-2555
Fax 908-355-0418

jim@jamesguerraarchitects.com

Received

FEB 16 2017

John A. Wiggins, P.E.

February 14, 2017
Project #17004
Invoice #7415

Township of Irvington
Municipal Building
Civic Square
Irvington, New Jersey 07111
Attn: John Wiggins, Township Engineer

**RE: Rehabilitation of 1111 Springfield Avenue
Irvington, New Jersey**

Professional services provided for the above project.

Total fee \$6,500.00
100% complete

Design and development of preliminary Architectural concept of mixed use commercial/residential project.	\$2,500.00
Development of colored Renderings of proposed project.	\$4,000.00

TOTAL AMOUNT DUE THIS INVOICE	\$6,500.00
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Terms – Due Upon Receipt

Invoices will be submitted on a regular basis or upon completion of the work. Payment is due upon receipt of invoice. Any invoice or portion thereof that is not satisfied within thirty (30) calendar days of the due date, shall bear interest at one-and-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. If we do not receive payment per our invoices we reserve the right to suspend any further service. Drawings will be released upon payment. In the event payment is not made according to the terms and conditions herein, and the matter should proceed to an attorney for collection, you shall be responsible for court costs and reasonable attorney fees. We may also place a lien on the property if payment is not received within the requested time period.